



CONVERGE 2016

supplementary information for jewellers

Scottish National Galleries Academy Building, Upper Galleries

The Mound, Edinburgh

Friday 29 January – Saturday 20 February 2016

- You may submit a matching set of jewellery as a single submission, eg a matching necklace, earrings and ring.
- Please use one title for the complete set, eg 'Waves series', and in the pricing field detail each individual piece, eg Necklace £100, Earrings £75, Ring £80
- Please package your jewellery collection securely in an appropriately sized box with the [label](#) secured to the outside.
- Please also provide a printed delivery note with thumbnail images of each piece to aid with identification and cataloging. You may also note more detailed information such as materials and techniques on your delivery note and this will be made available to potential buyers at the sales desk.
- Inside this delivery box all jewellery should arrive individually packaged in clear plastic bags. Please mark each bag with the details of its contents, eg, Waves Ring, £80, and your name, and collate all of the bagged pieces within another bag labeled with the collection title and your name.
- If you do not have branded sale boxes please add a professional looking label with your business details to the inside lid of a plain sale box. Alternatively you can place a business card inside each box.
- We would like to ensure that your work is properly exhibited with the correct information so for larger or complicated collections please consider labelling individual pieces with their title/price so that the hanging team can match each piece to your online submission. Please use a label/tag that can be easily removed that will not damage your work or packaging.