



CONVERGE 2016

RULES AND REGULATIONS

**Scottish National Galleries Academy Building, Upper Galleries
The Mound, Edinburgh
Friday 29 January – Saturday 20 February 2016**

From October 15 we will be welcoming submissions for our 2016 Annual Exhibition.

Dates

- Online submissions open Thursday 15 October 2015
- Deadline for submissions 5pm, Thursday 5 November 2015
- Pre-selected works announced by Tuesday 8 December 2015
- Hand in day for pre-selected works Wednesday 20 January 2016
- Return of non-selected works Sunday 24 January 2016
- Exhibition open Friday 29 January – Saturday 20 February 2016
- Final returns of unsold work Sunday 21 February 2016

Submissions

- All entries must be submitted using the online portal by the stated deadline. Only works that have been pre-selected via the online submission process will be accepted on the hand in day.
- Artists may submit up to 4 works. Non members will be charged £12 per submission.
- There is no entry charge for members. Members will need a membership number to qualify for free submission. This will be sent by email to members whose subscription is up to date until the end of January 2015. Members should renew their membership before the submission portal opens on 15 October 2015.
- There are no restrictions on size, discipline or media.
- Artists can submit a group of works as one entry if the group was created with the intention of being viewed as a whole, eg in the case of a diptych or a large installation comprised of small elements.
- Jewellers may submit a set of corresponding jewellery as one entry.

Images

- Up to 3 images of each work can be sent for online submission. Installation proposals or site specific works can include plans, diagrams or installation mock-ups. If possible/appropriate please include an image of your work in context to give an idea of scale.
- Photos should be saved as JPEGs with a maximum file size of 1MB, at least 72 dpi, and at least 1000px along the longest edge.

- Save your image files with your name and the title of your artwork as the file name, eg, JoeBloggs_Untitled1.jpg.

Restrictions

- No work can be entered which has already been publicly exhibited in Edinburgh where a charge has been made for admission.
- No work will be exhibited that has also been shown in the SSA, RSW or RSA 2015/16 open exhibitions.
- No reproductions or copies of any kind will be accepted. Giclee prints will only be accepted for photographic entries.
- Artists do not need to be Scottish or have a Scottish connection to exhibit. Please note however that all pre-selected works need to be delivered to the gallery by the artist or a nominated representative, we cannot accept submissions by post.

Selection

- Selection results will be available on the online submission site by Tuesday 8 December 2015.
- Selection of certain works may be made with conditions and curatorial suggestions by the Council.
- The judging panel's decision is final and there is no appeals process.
- We regret that we cannot offer feedback on the results of the selection.

Pre-selected works

- Works that pass the online pre-selection process must be delivered to the gallery on Wednesday 20 January 2016.
- All works that are pre-selected online are still subject to final selection by the panel on delivery to the gallery.
- Each work selected for the exhibition will be subject to a £10 administration fee.
- Works that are not included in the final selection should be uplifted from the gallery on Sunday 24 January 2016. VAS has no storage space so works not hung must be collected on this date. Any work not uplifted becomes the property of VAS and may be disposed of or recycled.
- Postal entries cannot be accepted.

Collaborations

- Where two artists are collaborating on a single work the submission will count as one of the permitted entries from each of the artists. Artists submitting collaborative work can use the rest of their permitted entries to submit solo works.

Delivering Your Work

- The gallery is not manned by VAS staff outwith the advertised times and access cannot be arranged.
- All packaging materials must be removed from the gallery.
- Short term parking is available outside the gallery, normal parking restrictions apply and traffic wardens do patrol the area.
- Please attach a permanent label to your work with name, title, price and a contact phone number.
- Jewellers should provide a delivery note with images, materials and prices for the sales staff.
- Jewellers must provide appropriate packaging for wrapping sold works at the time of submission.
- Our recommended carriers are:
 - John Lawrence: 07866 037217, info@denburnantiques.com
 - Ali MacAuley: 0131 4433525, 07740 941715
 - Van Go Go 2: Stuart Horsburgh, 07867 501778, vangogo2@gmail.com
- Artists are responsible for arranging the collection of their own work if delivered by carrier.

Framing/Finishing

- No metal frames or works with wet paint will be accepted. The artist is liable for the cost of any damage caused to other works by such items.
- All works being handed in must be free of all hooks and cords and clearly marked 'this way up' where appropriate. Mirror plates for hanging are provided by VAS.
- Please see the additional notes on how to present your work for exhibition at [\[Link here\]](#)

Insurance

- Whilst every possible care will be taken of works submitted, VAS cannot be responsible for any loss or damage incurred during the exhibition or in transit to and from it. The society does not insure the exhibits. Artists are advised to insure their own work.

Sales & Commission

- All exhibitors will be charged a commission of 40% on the sale price of all work sold in the exhibition.
- Any private sale must be intimated to the sales agent of VAS, and will be subject to the same level of commission. A sale made through VAS shall have precedence.
- VAS members are entitled to a 10% discount on the sale price of exhibited artworks. This deduction will be taken from VAS's commission and not from the artist's sale price.

Plinths and Display Equipment

- 3D artists must provide their own plinths or display equipment at the time of submission.
- All display equipment must arrive ready for use as no painting is permitted within the gallery.
- Artists must be prepared to supply a plinth if requested to do so by the Council.
- Any specialist display and hanging mechanisms must be clearly outlined in the submission proposal and any extra costs incurred should be borne by the artist.
- Selected artists must supply their own electronic equipment if needed at the point of submission.

- All electronic equipment must be PAT tested prior to handing in.

Removal of Works

- The gallery is not manned by VAS staff outwith the advised return date and times and access to collect works cannot be arranged. Selected work cannot be removed until the end of the exhibition.
- VAS reserves the right to sell any works not collected after a six week period. Any costs incurred by VAS in storing uncollected work will be passed on to the artist.

Photography

- It will be assumed that photographic reproduction by order of the Council of all works submitted is allowed by the artist unless otherwise indicated.